Imagine Language & Literacy
Summer School Checklist

This checklist is designed to help educators implement Imagine Language & Literacy for summer school.

Summer School Goals

☐ First, log in to Imagine Language & Literacy using your educator credentials to make sure you can access the platform. Contact your administrator if you need assistance.

☐ Identify your summer school usage goals. How much time will students spend on the program each day or week? (Imagine Learning recommends 15-20 minute sessions.)

☐ Determine when students will use Imagine Language & Literacy during summer school:

☐ Station rotations   ☐ Independent practice time   ☐ At home
☐ Computer lab   ☐ Intervention block   ☐ Other:

Summer School Set-Up

☐ Ensure that students have accounts and that summer school classes have been created.
  - If your district/school automatically pulls classes from your Student Information System (SIS), check that your groups are correct.
  - If you are responsible for creating classes, use the "Manage Groups" button on the right side of your teacher dashboard to create a class.

☐ Enable first-language audio support for students who need it, in the "Manage Students" section of your teacher dashboard.

Key Summer School Data

☐ To monitor student data, click into each report in your teacher dashboard dropdown menu.
  ☐ Usage: review weekly to monitor fidelity of usage and take needed action
  ☐ Progress: view lesson details, print achievement certificates, and track mastery of specific skills
  ☐ Portfolio: monitor oral reading fluency and writing growth through student work samples

Summer School Best Practices

☐ Use session trackers to help students set goals and keep track of their usage.

☐ Send home family letters to explain what Imagine Language & Literacy is, how students can use it at home, and how families can support their student's literacy development.

☐ Celebrate students' summer school growth with achievement certificates.

☐ In addition to students working independently in Imagine Language & Literacy, use the Activity Explorer and printable Teacher Resources in whole-group, small-group, and 1:1 summer school instruction.

☐ Create Playlists to target specific summer school skills.

If you have any questions or need assistance, visit the Imagine Learning Help Center.